



**Friends of the Winchcombe School (FoWS)
Annual General Meeting
6pm, Thursday 10th October 2024**

MINUTES

Attendees

Vicki Jackson, Kathryn Bowers, Katharine Shaw, Laura Chaffer, Rose Malton, Emma Butler, Matt Percy, Steve Johnson, Lorna

Apologies:

Teresa Crosby, Becca, Linda Hicks, Heather, Nadia, Kayleigh

Our Constitution & Membership of Parentkind

Vicki proposed to renew membership at £140 per year

Agreed

It is a legal requirement for FoWS to set out its objectives and the structure by which it operates in a constitution. Vicki proposed that FoWS continue to adopt the ParentKind model constitution, endorsed by the Charity Commission. The renewal is not yet due as the AGM has been moved to earlier in the academic year but was agreed it would be renewed for 2025. The following motion was approved unanimously, with no abstentions:

To renew the Parentkind membership at a cost of £140 per year

Treasurers Report

Revenue £14743

Profit highlights

Halloween £460

Xmas £1300

Easter £653

Summer BBQ £544 – includes some large costs that will be used for future events

Wonka £277

Quiz £191

Investments made – shed (Mark to build in Phoenix area), **Laura will sort shed for us – team to support**

BBQs

Event boxes for Halloween, Easter, Christmas etc.

Events Calendar 2024/2025

Event calendar to go out asap and on HT roundup, stressing need for volunteers well in advance etc.

Sports day TBC – 20th/27th June

| Date | Event | Lead | Notes |
|----------------------------|----------------|------|---|
| 19 th September | Bingo | | Cancelled |
| 15 th November | Big Bang Disco | | |
| 6 th December | Christmas Fair | | Need a Santa, KB checking with her Santa , DBS to be arranged via school |

| | | | |
|-------------------------------|---------------------|--|---|
| 4 th April | Chocolate bar sales | | Laura buying and wrapping, Volunteers - Emma Butler, Vicki, Kathryn, Matt prizes |
| 28 th Feb | Bingo | | |
| 28 th March | Easter Disco | | Explore silent disco earphones, Steve has a friend with a hire company, try hiring before investing |
| 9 th May | Quiz night | | |
| 13 th June | Race Night | | |
| SATURDAY 5 th July | Summer Fair | | 11 – 2, MP to check with teachers re availability and willingness |

Future funding

Foundation garden – committed to raising £15k for work already completed, we have £5,000 from Greenham Trust, £4,000 from Englefield and match funding from Greenham Trust for £5,000. We need to raise £3,000 to be matched to £6k.

Blue tokens going into Tesco in the next month, £500 - £1,500, extra for the garden

Matt – foundation stage garden going down really well, more future phases but will also look at where we could fund some things further up the school. Sports equipment could be funded from sports day refreshment sales.

Books, water wall etc. **MP to ask staff.**

Arts programme – panto paid for at Corn Exchange, in house panto, Watermill for year 6 next year, 3, 4, 5 Corn Exchange, younger years in house panto, approved to be rebooked on day if discount for next year offered

Ice creams for in house panto, school to order and FOW reimburse

Leavers books

New starters bags

Election of Trustees (FoWS Committee)

All attendees were invited to put themselves forward for roles. The Committee can co-opt additional members during the year. Below unanimously voted in.

Chair - KB – nominated VJ, seconded MP

Treasurer – KS – nominated VJ, seconded MP

Secretary – VJ – nominated KS, seconded by KB

Actions – handovers to be arranged between the team for the new roles, charity commission and parentkind to be updated to reflect new roles of the committee.

AOB

Kitchen cupboard contents in staffroom for checking, will be checked once shed is up

Shelving to be ordered once shed is up – same size as PE cupboard, can be measured for sizing

Who we are videos, face to organisation

KS - Email Sheilagh re. DBS checks for trustees, FoW will pay costs

Popcorn machine, try repair café, Steve offered transport

Matt thanked FoW on behalf of the school for commitment and events

Minutes are to be sent out to members and published on the school website.